

**TENDER NOTICE NO.02/2012 for Supply of Stationary items.**

Sealed financial bids are invited from reputable office stationery suppliers, preferably /B class printers, registered with Sales Tax Department, having own offices and phone/fax numbers, (if found contrary the tender will be rejected), for the supply of following different stationery items as per details given hereunder:

S#	SPECIFICATIONS	Quantity
01	Liner paper per Dasta 55 gram	24
02	Duster White Cotton large Size Good Quality	120
03	Stamp Pad Dollar large Four colors or equalent	60
04	My Pencil Dollar (10 Of each packet) or equalent	25 packets
05	Eraser pelican Germany L-30 (for Pencil use) or equalent	60
06	Water pot good quality (water bank) or equalent	30
07	Jam clips 36 mm 100 raised lip apex or equalent	300 packet
08	Paper pin packet flower brand original size# 2 weight 50 gram or equalent	300 packet
09	Dollar Stapler pin 24/6 1000 staples good quality or equalent	500 packet
10	Mapped Stapler machine medium good quality made in Japan or equalent	20
11	Rough pad medium A4- 55 gram paper	140
12	Green sheets loose 500 each pocket china ledger	3
13	Punch machine (Large) Mapped or equalent	15
14	Scotch tape 1" (Deer brand) or equalent	18
15	Scotch tape (Croton) 2"	12
16	Gum stick medium UHU brand or equalent	36
17	Ring rubber nylon half kg Eagle brand or equalent	24
18	High lighter (Dollar) yellow color or equalent	36
19	Box file Fiber corona brand or equalent	36
20	Carbon paper Butterfly or equalant	48
21	Foot scale steel large china	18
22	Register 400 page HB legal size or equalent	12
23	Register 300 page offset HB legal size or equalent	36
24	Stock Register 200 page HB legal size or equalent	18
25	Acts Register HB 200 pages legal size or equalent	6
26	Register dispatch/ received HB 200 pages legal size or equalent	12
27	Ball pen piano plain all colors (10 each packet) or equalent	150 packet
28	Ball pen piano crystal all colors (10 each packet) or equalent	60 packet

29	Computer sheets 80 columns 1000 sheets each box as per sample	100
30	Computer sheets 132 columns 1000 sheets each box as per sample	100
31	Computer Paper FS 80 gram AA 500 sheets each packet or equalent	36
32	Computer Paper A4 80 gram AA 500 sheets each packet or equalent	36
33	Glue white Germany ½ KG	6
34	Marker 90 Dollar or equalent or equalent	60
35	Stamp pad ink Dollar Large size or equalent	20
36	Calculator CT 500 or equalant	20
37	Signature pen (Signo) or equalant	200
38	Shapnar steel (Germany)	36
39	Franking metal ink lion brand Red colour 28 gram or equalent	4
40	Computer sheets 80 column golden form 1000 sheets each packet or equalent	12
41	Ribbon Panasonic KXP-170 or equalent	36
42	Tuner HP1010 Laser jet	24
43	Ribbon Full Mark P-600 or equalent	24
44	Ribbon Epson 2180 or equalant	24
45	Epson LQ-300 or equalant	48
46	Cartage HP-3744 (set)	4
47	Refill of Signo pen Black/Blue or equalent	200
48	Pin remover Good Quality	12
49	Paper cutter small good quality	12
50	Fax film KX-FA 136 A Panasonic brand 2 rolls each or equalent	12
51	Computer sheets 80 columns carbon copy 1000 sheets as per sample	48

Due to an error in date schedule in above mentioned tender, following paras are amended as below.

All others terms and conditions are same.

Delivery Schedule: -

- a) Within 10 days issuance of first order 1/4<sup>th</sup> of the whole assignment
- b) 01-04-2012 to 30-06-2012
- c) 01-07-2012 to 30-09-2012
- d) 01-10-2012 to 31-12-2012

2) The bidder must tender an earnest money of Rs. 10000/ in the shape of pay order/bank draft in favor of State Life Insurance Corporation of Pakistan, which shall be returned to the unsuccessful bidders immediately and to the successful bidder after satisfactorily completion of 01 year i.e. 2012. The bids must reach to the office of the undersigned on or before 5<sup>th</sup> March 2012 at 11:00 a.m.

- 3) Bids will be opened on 5<sup>th</sup> March, 2012 @ 11.30 a.m. in the office of Manager (P&GS), State Life Zonal Office, Ground Floor, State Life Building, Minara Road, Sukkur, in the presence of those bidders or their authorized agents, who wish to be present at the occasion.
- 4) The envelope should bear the “Stationary 2012”.
- 5) Competent Authority reserves the right to accept/reject any/all bids assigning reason thereof.

(SECRETARY)  
Zonal Procurement Committee,  
State Life Insurance Corporation,  
of Pakistan, Zonal Office,  
P&GS Department,  
Ground Floor, State Life Building.  
Minara Road,  
Sukkur.  
Phone # 071-9310506